

Transfer Station Management (TMS)

The Transfer Station Management training course addresses the factors in design, operation and management of a transfer station. It deals with how to effectively communicate and overcome the challenges of planning and operating a transfer station and how the design impacts construction and operation.

This 3-day comprehensive course offered by SWANA will serve as preparation for the Transfer Station Management certification exam.

The objectives of this course include:

- Understand and discuss the steps, factors, local requirements in site selection and development and conceptual design
- Describe site specific characteristics such as building design, peak flows, waste processing and hauling technologies
- Implement procedures in protecting transfer station property, identifying problematic waste and compliance requirements
- Minimize risk to personnel, maintain and properly use diverse equipment
- Understand regulatory compliance requirements and develop a comprehensive recordkeeping program are incorporated
- Employ proactive communication with employers, customers and the general public

WHO SHOULD ATTEND?

Solid waste directors, supervisors, transfer station managers, developers and consulting engineers.

COURSE CONTENT

The course manual is *Transfer Station Management - Canadian Edition*. This comprehensive operations manual covers the following topics, and more with supplemental images, graphs and examples for participants to discuss and serves as a must-have on the job reference tool.

- | | |
|---|------------------------------------|
| • Siting and conceptual design | • Emergency and contingency plans |
| • Large transfer station design | • Regulatory and permit compliance |
| • Small transfer stations and convenience centres | • Environmental concerns |
| • Efficient operation and maintenance | • Health and safety |
| • Equipment operation and maintenance | • Record keeping |
| | • Communication |